



Access Information

- The attached registration form needs to be fully completed for visitors, employees and transportation (delivery or pick up), one form for each individual person.
- For employees of non-EEA countries, the form needs to have the following attachments:
 - Copy of a valid ID-card or passport (driving license is not a valid ID)
 - Valid work permit
 - Name all documents as follows:
 - Last/family name/First name
 - ID-card/passport number/work permit number
 - Expiry date of ID-card/passport number (year, month, day)
 Example: **Jones John_1234567_20190328.pdf**

Without these documents the registration form cannot be accepted; this could lead to denial of access to the yard or considerable delay upon arrival.

Note: All these documents need to be brought to the yard for access.

- Employees from EEA countries only have to e-mail the fully completed registration form. They do need to carry a valid ID-card/passport when arriving at the yard, this needs to be presented upon arrival at the security office.
- At least 24 hours before starting work, the completed registration form needs to be e-mailed to entry-dsvl@damen.com.
 - Urgent requests can be submitted after consultation with your contact person at Damen Shiprepair Vlissingen.
 - On Fridays the registration form has to be e-mailed before 12.00 hrs (noon) for weekend work.
- **Note:** for transportation access a driving license is valid for entry, but only if accompanied by a fully completed registration form.
- **If the employee is from an EEA country (other than the Netherlands) or Switzerland, you have the duty to register him/her on www.postedworkers.nl (use e-mail: postedworkers-dsvl@damen.com). To do this, you need to use the information below:**

Identity of the service recipient:	
Company name service recipient	Damen Shiprepair Vlissingen B.V.
Country of residence	Netherlands
Registration number Chamber of Commerce (KVK)	22038816
Branche number (if applicable)	N/A
VAT identification number (in Dutch: btw number)	NL804715580B01
Address service recipient	Ritthemsestraat 500, 4389 PA Ritthem
Email address contact person service recipient	postedworkers-dsvl@damen.com
Phone number contact person service recipient	+31 (0) 118 48 30 00
Project information:	
Sector in which you will be working in the Netherlands, including subsector	C. Industrie. 33 Reparatie en installatie van machines en schepen
SBI-code	3315 Reparatie en onderhoud van schepen
Address/place where the work will be performed	Ritthemsestraat 500, 4389 PA Ritthem

PARKING

All cars need to be parked outside the yard gates.

Exception: subcontractors with a company branded van who need tools stored in the van are allowed to drive and park on the yard after permission.