

Your ref. n/a	Our ref. DSV/PS/RHK	Direct dial +31 118-483115	Vlissingen, October 2021
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In the context of the Aliens Employment Act, Damen Shiprepair Vlissingen undermentioned rules for entering the yard are applicable. You as a subcontractor are expected to act as follows:

Employees must be announced by means of the attached Registration Form.

- ⇒ The registration form needs to be fully completed for visitors, employees and transportation (delivery or pick-up). One form for each individual person.
- ⇒ Employees EEA countries: e-mail the fully completed registration form. They do need to carry a valid ID-card/passport when arriving at the yard, this needs to be presented upon arrival at the security office.
- ⇒ Employees non-EEA countries: e-mail the fully completed registration with the following attachments:
  - copy of a valid ID-card or passport (driving license is not a valid ID)
  - valid work permitWithout these documents the registration form cannot be accepted; this could lead to denial of access to the yard or considerable delay upon arrival.  
Note: All these documents need to be brought to the yard for access.
- ⇒ **If the employee is from an EEA country (other than the Netherlands) or Switzerland, you have the duty to register him/her on [www.postedworkers.nl](http://www.postedworkers.nl) (use e-mail: [postedworkers-dsvl@damen.com](mailto:postedworkers-dsvl@damen.com))**
- ⇒ At least 24 hours before starting work, the completed registration form needs to be e-mailed to [entry-dsvl@damen.com](mailto:entry-dsvl@damen.com).
  - Urgent requests can be submitted after consultation with your contact person at Damen Shiprepair Vlissingen.
  - On Fridays the registration form has to be e-mailed before 12.00 hrs. (noon) for weekend work.

Note: for transportation access only, a driving license is valid for entry, but only if accompanied by a fully completed registration form.

## **PARKING**

All cars need to be parked outside the yard gates.

Exception: subcontractors with a company branded van who need tools stored in the van are allowed to drive and park on the yard after permission.

Sincerely,



P. Sterkenburg  
Managing Director  
Damen Shiprepair Vlissingen